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Installing Microsoft Office 365

Installation manual for both Mac OSx and Windows operating systems.

Before you begin

The following instruction where produced and tested by the TU Delft. This manual is provided as an additional service for users. If you have an operating system other than the one described here and you encounter problems installing Office 365, unfortunately neither ICT nor a Servicepoint will be able to help you in this case.

Prerequisites

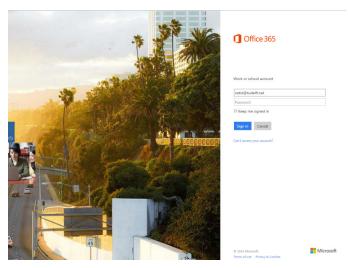
In order to install Office 365, you need:

- Windows 10, Windows 8.1, Windows 8, Windows 7 Service Pack 1 or Mac OS X 10.10 Microsoft .NET Framework 3.5 or higher
- A working internet connection.

You can only install Office 365 this way on a maximum of 5 different devices.. The system must be connected to the internet at least once a month to check the validity of the license. When you unsubscribing from the TUDelft your Office 365 license will be deactivated after one week.

Follow the steps below to install Microsoft Office 365

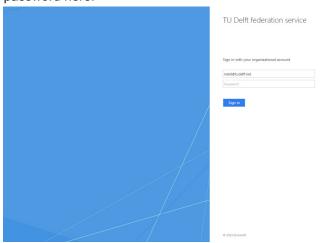
Step 1. Go to portal.office.com and fill in your netid@tudelft.net and click on the password field.



Step 3. A new screen will appear. Untab the boxes "Make Bing your search engine" and "Make MSN your browser homepage" (unless you want this ofcourse). Then, in the center next to "Language: English" click 'Change'.



Step 2. When you click on the password section you will be directed to a new page from the TU Delft (your password is not known at Microsoft). Fill in your NetID password here.



Step 4. On the next screen, scroll down to the bottom of the page. Select the preferred language and click 'Install'.

Office										
Install Office :	365 ProPlu	s with the 201	3 apps							
This will install t	the following	g apps on your c	omputer: W	ord, Excel, Powe	rPoint, OneNo	te, Access, Put	blisher, Outlook	; Skype for Bu	usiness, InfoPath, OneDrive for Business	
w	X	P	N	A	P	o	S		^	
Word	Excel	PowerPoint	OneNote	Access	Publisher	Outlook	Skype for Business	InfoPath	OneDrive for Business	
Language:	Language: Version:									
English (Unite	English (United States) ▼ 32-bit (Recommended) Advanced									
Review system i Troubleshoot in Install		3								
Install Office 365 ProPlus with the new 2016 apps										
Your admin has provided you early access to the next release of Office via First Release. The purpose of First Release is to test functionality and collect feedback.										
Please send your feedback directly to your admin, and thanks for helping us improve Officel										
Language:				Version						
English (Unite	d States)		*	32-bit (Recomn	nended) Advar	nced				
Don't see the language you want? Install one of the languages in the list above and then install a language accessory pack. Additional languages and language accessory packs don't count against your install lim										
Install										

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Step 5. An installer will be downloaded. Run this installer and after some required clicks on "Next", "Install" and/or "Finish" Office 365 will be automatically installed.



We'll be done in just a moment.